



Application - Associate in Arts (AA)

Note: Application for AA must be made no later than one semester after completion of the requirements

Instructions for applying for an Associate in Arts:

1. Schedule an appointment with your Advisor to complete the application.
2. Once all requirements have been met, your Advisor will certify the AA degree and forward to the Office of the Registrar for posting on your academic transcript.
3. The Office of the Registrar will e-mail the student when degree is posted.

_____ **University Identification Number**

_____ **Date Submitted**

First Name

Middle/Initial

Last Name

College: (circle one) Arts and Sciences Business Health Professions Education Professional Studies

Term: Requirements for AA will be completed (Select appropriate term and enter year).

Fall _____

Spring _____

Summer _____

Current Major (If undeclared please indicate) _____

Name of Advisor: _____

Permanent Mailing Address: (Do not enter housing address if living on campus).

Address and Street

City

State

Zip Code

Phone

E-mail address

Student Signature: _____

Do not write in this area. Official use only.

Advisor: Please return along with the AA evaluation attached to the Office of the Registrar once the degree has been certified for posting to academic transcript.

Decision: Accept Deny **Term degree awarded:** _____ **Catalog Year:** _____

Remarks: _____

College Advisor Signature/Date

Posted to Banner _____

ORR Initials/Date